



Republic of the Philippines  
City of Manila  
**CITY GENERAL SERVICES OFFICE**



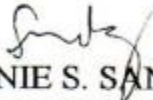
July 18, 2011

Mr. Ricardo E. De Guzman  
Chief of Staff  
City Government of Manila

Sir:

In compliance with DILG Memorandum Circular No. 2011-08 dated January 13, 2011; RE: Strict Adherence to Section 90 of RA No. 10147, General Appropriations Act, Fiscal Year 2011 and unnumbered DILG Memorandum dated February 1, 2011, RE: Compliance and Monitoring Report Forms relative to the Posting and Publication Requirements of Financial Documents and Transactions Pursuant to DILG Memorandum Circular Nos. 2010-83 S 2010 and 2011-83 S 2011 on Full Disclosure of Local Budget and Finances and Bids and Public Offerings, we are submitting herewith the attached original copy of Project to Bid covering the 2<sup>nd</sup> Quarter, 2011.

Action taken on the matter copy furnish this Office is earnestly requested.

  
**LEANIE S. SANDING**  
City General Services Officer

cc.: DILG City Director

**LGU COMPLIANCE ON FULL DISCLOSURE OF LOCAL BUDGET AND FINANCES,  
AND BIDS AND PUBLIC OFFERING**

For the 2nd Qtr, Quarter CY 2011

**A. QUARTERLY REPORTS ( To reach DILG OSEC, thru BLGS on the following dates:**

**1st Qtr.-April 18, 2011; 2nd Qtr.-July 18, 2011; 3rd Qtr.-October 17, 2011; 4th Qtr.-January 16, 2012**

**PROJECT TO BID**

*(Within the prescribed period under the Gov't. Procurement Reform Act and its IRR and to be updated quarterly*

Project Name / ABC / Source of Fund, Reference Nos:	Posted in				Posting Date	Remarks
	A	B	C	D		
1 Procurement of Various Supplies and Materials P 1,079,579.20 / 2011-03-82	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
2 Procurement of Various Textbooks / P 399,965.00 2011-03-99	1			1	A. March 24, 2011 B. C. D. March 24, 2011	Approved Purchase Order
3 Rental of Computer / P 420,000.00 / 2011-03-101	1			1	A. March 24, 2011 B. C. D. March 24, 2011	Approved Purchase Order
4 Procurement of Office Supplies / P 1,000,000.00 2011-03-86	1			1	A. March 17, 2011 B. C. D. March 17, 2011	Approved Purchase Order
5 Procurement of Various Medical Supplies / P 2,114,913.00 / 2011-02-49	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
6 Procurement of Various Construction Materials P 2,261,068.00 / 2011-03-67	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
7 Procurement of Various Construction Materials P 1,480,838.00 / 2011-03-71	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Not Yet Approved
8 Procurement of One (1) Unit Infant Encubator P 1,800,000.00 / 2011-03-79	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
9 Procurement of Various Hospital Equipment / P 3,406,056.00 / 2011-03-51	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
10 Procurement of Server / P 3,047,948.60 / 2011-03-62	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
11 Procurement of Various Medical Equipment / P 2,427,750.00 / 2011-03-55	1			1	A. March 16, 2011 B. C. D. March 16, 2011	Approved Purchase Order
12 Procurement of Various Drugs and Medicines / P 561,087.75 / 2011-03-60	1			1	A. March 30, 2011 B. C. D. March 30, 2011	Approved Purchase Order
13 Printing of Pre-Test and Answer Sheets for Elementary and Secondary Levels / P 2,195,511.75 / 2011-03-65	1			1	A. March 21, 2011 B. C. D. March 21, 2011	Approved Purchase Order

14 Procurement of Souvenir Program for Graduation / P 8,187,417.15 / 2011-03-68	1		1	A. March 21, 2011	Approved
				B.	Purchase Order
				C.	
				D. March 21, 2011	
15 Procurement of Tents, Monoblock and Monotop Tables / P 19,999,800.00 / 2011-03-94	1		1	A. March 30, 2011	Approved
				B.	Purchase Order
				C.	
				D. March 30, 2011	
16 Procurement of Various Grocery Supplies / P 3,485,950.56 / 2011-03-90	1		1	A. March 16, 2011	Approved
				B.	Purchase Order
				C.	
				D. March 16, 2011	
17 Procurement of Medical Oxygen (refill only) P 1,079,100.00 / 2011-03-102	1		1	A. March 25, 2011	Approved
				B.	Purchase Order
				C.	
				D. March 25, 2011	
18 Procurement of Digital Copier / P 499,500.00 2011-04-110	1		1	A. April 12, 2011	Not Yet
				B.	Approved
				C.	
				D. April 12, 2011	
19 Procurement of Various Office Supplies P 2,046,472.26 / 2011-03-100	1		1	A. April 5, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 5, 2011	
20 Procurement of Medical Oxygen / P 1,176,750.00 / 2011-04-105	1		1	A. April 13, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 13, 2011	
21 Procurement of Various Sports Supplies and Materials / P 1,200,000.00 / 2011-04-106	1		1	A. April 13, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 13, 2011	
22 Procurement of Various Medical Equipment and Supplies / P 1,495,940.00 / 2011-04-104	1		1	A. April 13, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 13, 2011	
23 Procurement of Various Medical Equipment and Supplies / P 271,386.00 / 2011-04-114	1		1	A. April 26, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 26, 2011	
24 Procurement of Printing Forms / P 300,000.00 2011-04-113	1		1	A. April 26, 2011	Not Yet
				B.	Approved
				C.	
				D. April 26, 2011	
25 Procurement of Printing Materials / P 614,950.00 / 2011-04-115	1		1	A. April 27, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 27, 2011	
26 Procurement of Various Manila Aide Supplies / P 576,000.00 / 2011-04-116	1		1	A. April 27, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 27, 2011	
27 Procurement of Various Food and Drinks / P 1,200,000.00 / 2011-04-112	1		1	A. April 14, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 14, 2011	
28 Procurement of Various Medical Supplies / P 827,490.00 / 2011-04-120	1		1	A. May 3, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 3, 2011	
29 Procurement of Various Food Subsistence / P 574,999.00 / 2011-04-126	1		1	A. May 3, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 3, 2011	

30 Procurement of Various Plants and Gardening Supplies / P 957,750.00 / 2011-04-119	1		1	A. May 3, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 3, 2011	
31 Repair and Installation of Various A/C Units / P 740,000.00 / 2011-03-98	1		1	A. May 3, 2011	Not Yet
				B.	Approved
				C.	
				D. May 3, 2011	
32 Procurement of Various Drugs, Medicines and Medical Supplies / P 519,918.00 / 2011-04-124	1		1	A. May 4, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 4, 2011	
33 Procurement of Various Food Subsistence / P 999,997.75 / 2011-04-122	1		1	A. May 4, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 4, 2011	
34 Procurement of T-Shirt with Collar / P 783,750.00 / 2011-04-126	1		1	A. May 3, 2011	Not Yet
				B.	Approved
				C.	
				D. May 3, 2011	
35 Procurement of Medical Oxygen / P 372,650.00 2011-05-132	1		1	A. May 4, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 4, 2011	
36 Procurement of Various Food Subsistence / P 374,944.75 / 2011-04-121	1		1	A. May 5, 2011	Not Yet
				B.	Approved
				C.	
				D. May 5, 2011	
37 Procurement of Notebook / P 19,386,081.00 / 2011-04-103	1		1	A. April 26, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 26, 2011	
38 Procurement of Various Hospital Equipment / P 2,629,195.00 / 2011-04-107	1		1	A. April 26, 2011	Not Yet
				B.	Approved
				C.	
				D. April 26, 2011	
39 Procurement of 2 Units Anesthesia Machine / P 3,960,000.00 / 2011-04-108	1		1	A. April 26, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 26, 2011	
40 Procurement of Various Food and Drinks / P 4,437,000.00				A.	
				B.	
				C.	
				D.	
41 Procurement of Office Supplies, T-Shirt and Other Supplies / P 1,268,550.00 / 2011-04-117	1		1	A. April 19, 2011	Not Yet
				B.	Approved
				C.	
				D. April 19, 2011	
42 Procurement of Various Supplies and Materials / P 334,075.92 / 2011-05-146	1		1	A. May 3, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 3, 2011	
43 Procurement of Various Office Supplies and Materials / P 417,188.64 / 2011-05-136	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
44 Procurement of Various Construction Materials / P 744,756.72 / 2011-05-138	1		1	A. May 10, 2011	Not Yet
				B.	Approved
				C.	
				D. May 10, 2011	
45 Procurement of Various Medical and Dental Supplies / P 699,981.00 / 2011-05-145	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	

46 Procurement of Various Construction Materials / P 692,666.50 / 2011-05-147	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
47 Procurement of Various Drugs and Medicines / P 947,593.50 / 2011-05-143	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
48 Procurement of Various Food Subsistence / P 547,383.50 / 2011-05-142	1		1	A. May 10, 2011	Not Yet
				B.	Approved
				C.	
				D. May 10, 2011	
49 Procurement of Various Spareparts / P 359,879.50 / 2011-05-148	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
50 Procurement of Various Electrical Supplies / P 386,773.25 / 2011-05-138	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
51 Procurement of Various Construction Materials / P 361,000.00 / 2011-05-141	1		1	A. May 11, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 11, 2011	
52 Repair and Replacement of Parts of Ultrasound Machine / P 365,000.00 /				A.	
				B.	
				C.	
				D.	
53 Procurement of Various Food and Drinks / P 1,220,000.00 / 2011-04-112	1			A. May 3, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 3, 2011	
54 Procurement of Bread Pan / P 299,997.60 / 2011-05-157	1		1	A. May 11, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 11, 2011	
55 Procurement of Medical Oxygen / P 735,000.00 2011-05-167	1		1	A. May 20, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 20, 2011	
56 Procurement of Printing Forms / P 289,432.00 / 2011-05-160	1		1	A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
57 Procurement of nTextbooks and Installation Materials / P 399,898.00 / 2011-05-172	1		1	A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
58 Procurement of Printing Forms / P 800,000.00 / 2011-05-173	1		1	A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
59 Procurement of Various Drugs and Medicines / P 4,574,544.50 / 2011-04-123	1		1	A. May 11, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 11, 2011	
60 Procurement of Various Construction Materials / P 2,350,511.70 / 2011-04-127	1		1	A. April 25, 2011	Not Yet
				B.	Approved
				C.	
				D. April 25, 2011	
61 Procurement of Various Food Subsistence / P 1,624,755.85 / 2011-05-144	1		1	A. May 10, 2011	Not Yet
				B.	Approved
				C.	
				D. May 10, 2011	

62 Procurement of Medical, Dental and Laboratory Supplies / P 1,404,498.12 / 2011-05-154	1		1	A. May 10, 2011	Not Yet
				B.	Approved
				C.	
				D. May 10, 2011	
63 Procurement of Various Reagents / P 1,635,493.68 / 2011-05-140	1		1	A. May 10, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 10, 2011	
64 Procurement of Carpentry / Painting & Plumbing Electrical Supplies / P 693,667.00 / 2011-05-173	1			A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
65 Procurement of Various Janitorial Supplies / P 306,320.00 / 2011-05-174	1		1	A. May 25, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 25, 2011	
66 Procurement of Powdered Milk / P 299,992.00 / 2011-05-175	1		1	A. May 25, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 25, 2011	
67 Procurement of T-Shirt / P 4,550,000.00 / 2011-04-129	1		1	A. April 29, 2011	Approved
				B.	Purchase Order
				C.	
				D. April 29, 2011	
68 Procurement of Asphalt and Bitumul / P 8,739,004.05 / 2011-04-128	1		1	A. May 11, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 11, 2011	
69 Procurement of Various Office Supplies / P 400,347.00 / 2011-05-163	1		1	A. May 26, 2011	Not Yet
				B.	Approved
				C.	
				D. May 26, 2011	
70 Procurement of Fluids / P 797,450.00 / 2011-05-168	1		1	A. May 26, 2011	Not Yet
				B.	Approved
				C.	
				D. May 26, 2011	
71 Procurement of Various Food Supplies / P 3,795,739.49 / 2011-05-131	1		1	A. May 17, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 17, 2011	
72 Procurement of Various Printing Forms / P 2,487,500.00 / 2011-05-130	1		1	A. May 17, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 17, 2011	
73 Procurement of IV Fluids / P 3,528,421.00 / 2011-05-134	1		1	A. May 17, 2011	Not Yet
				B.	Approved
				C.	
				D. May 17, 2011	
74 Procurement of Medical Gases / P 2,092,990.00 / 2011-05-135	1		1	A. May 17, 2011	Not Yet
				B.	Approved
				C.	
				D. May 17, 2011	
75 Procurement of Medical, Dental and Laboratory Supplies / P 2,593,260.75 / 2011-05-133	1		1	A. May 17, 2011	Not Yet
				B.	Approved
				C.	
				D. May 17, 2011	
76 Procurement of Various Drugs and Medicines / P 1,138,628.50 / 2011-05-165	1		1	A. May 17, 2011	Not Yet
				B.	Approved
				C.	
				D. May 17, 2011	
77 Procurement of PDEA Drugs / P 1,411,079.00 / 2011-05-153	1		1	A. May 17, 2011	Not Yet
				B.	Approved
				C.	
				D. May 17, 2011	


78 Procurement of Janitorial Supplies & Materials / P 319,999.00 / 2011-05-188	1		1	A. May 31, 2011	Not Yet
				B.	Approved
				C.	
				D. May 31, 2011	
79 Procurement of Various Drugs and Medicines / P 2,447,579.00 / 2011-05-139	1		1	A. May 18, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 18, 2011	
80 Procurement of Various Medical, Dental and Laboratory Supplies / P 1,191,826.00 / 2011-05-162	1		1	A. May 19, 2011	Not Yet
				B.	Approved
				C.	
				D. May 19, 2011	
81 Procurement of Various Food Supplies / P 1,062,499.95 / 2011-05-159	1		1	A. May 19, 2011	Not Yet
				B.	Approved
				C.	
				D. May 19, 2011	
82 Procurement of Medical Gases / P 1,235,000.00 2011-05-166	1		1	A. May 19, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 19, 2011	
83 Procurement of Various Construction Materials / P 299,984.00 / 2011-05-187	1		1	A. June 1, 2011	Not Yet
				B.	Approved
				C.	
				D. June 1, 2011	
84 Procurement of Food and Drinks / P 293,326.00				A.	
				B.	
				C.	
				D.	
85 Procurement of Various Drugs and Medicines / P 2,213,804.50 / 2011-05-152	1		1	A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
86 Procurement of Various Medical, Dental and Laboratory Supplies / P 1,461,740.96 / 2011-05-161	1			A. May 20, 2011	Not Yet
				B.	Approved
				C.	
				D. May 20, 2011	
87 Procurement of CCTV / P 491,568.00 / 2011-05-190	1		1	A. June 2, 2011	Approved
				B.	Purchase Order
				C.	
				D. June 2, 2011	
88 Procurement of Medical Oxygen / P 135,000.00 2011-05-189	1		1	A. June 2, 2011	Approved
				B.	Purchase Order
				C.	
				D. June 2, 2011	
89 Procurement of Various Drugs and Medicines / 2011-05-150 / P 4,055,677.50	1		1	A. May 25, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 25, 2011	
90 Procurement of Various Medical, Dental and Laboratory Supplies / P 1,453,711.50 / 2011-05-156	1		1	A. May 10, 2011	Not Yet
				B.	Approved
				C.	
				D. May 10, 2011	
91 Procurement of Drugs and Medicines / P 2,171,874.00 / 2011-05-155	1		1	A. May 26, 2011	Approved
				B.	Purchase Order
				C.	
				D. May 26, 2011	
92 Procurement of Various Sports Supplies and Materials / P895,630.00 / 2011-05-183	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
93 Procurement of Various Construction Materials / P 688,418.00 / 2011-05-178	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	

94 Procurement of Various Medical, Dental and Laboratory Supplies / P 371,725.75 / 2011-05-186	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
95 Procurement of Various Drugs and Medicines / P 4,347,866.30 / 2011-05-149	1		1	A. May 27, 2011	Not Yet
				B.	Approved
				C.	
				D. May 27, 2011	
96 Procurement of Various Medical, Dental and Laboratory Supplies / P 3,480,097.94 / 2011-05-151	1		1	A. May 27, 2011	Not Yet
				B.	Approved
				C.	
				D. May 27, 2011	
97 Procurement of Various Office Supplies / P 1,000,000.00 / 2011-05-176	1		1	A. May 27, 2011	Not Yet
				B.	Approved
				C.	
				D. May 27, 2011	
98 Procurement of Various Electrical Supplies / P 834,486.40 / 2011-06-198	1		1	A. June 4, 2011	Not Yet
				B.	Approved
				C.	
				D. June 4, 2011	
99 Procurement of Various Food and Drinks / P 385,000.00 / 2011-06-197	1		1	A. June 4, 2011	Not Yet
				B.	Approved
				C.	
				D. June 4, 2011	
100 Procurement of Various Medical & Laboratory Supplies / P 3,188,680.70 / 2011-05-158	1			A. June 1, 2011	Not Yet
				B.	Approved
				C.	
				D. June 1, 2011	
101 Procurement of Medical Gases / P 1,823,249.50 / 2011-05-184	1		1	A. May 31, 2011	Not Yet
				B.	Approved
				C.	
				D. May 31, 2011	
102 Procurement of Various Vehicle Spareparts / P 718,305.00 / 2011-06-199	1		1	A. June 14, 2011	Not Yet
				B.	Approved
				C.	
				D. June 14, 2011	
103 Procurement of Various Food Subsistence, Drugs and Medicines / P 3,498,145.00 / 2011-05-185	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
104 Supply, Assembly, Fabrication and Delivery of Fire Protection System including Dry Stand Pipe / P 3,999,992.63 / 2011-05-180	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
105 Procurement of Bunker Fuel / P 4,799,960.00 / 2011-05-179	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
106 Procurement of Various Laboratory Reagent / P 2,903,071.60 / 2011-05-181	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
107 Procurement of Various Office Supplies / P 1,852,733.21 / 2011-05-193	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
108 Procurement of School Paper (Elementary and Secondary) P 1,443,500.00 / 2011-05-194	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	

109 Procurement of 30 Units Steel Filing Cabinet P 1,275,000.00 / 2011-05-192	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
110 Procurement of Various Reagents / P 1,857,714.18 / 2011-05-191	1		1	A. June 8, 2011	Not Yet
				B.	Approved
				C.	
				D. June 8, 2011	
111 Rental of Heavy Equipment / P 1,499,840.00 / 2011-05-195	1		1	A. June 7, 2011	Not Yet
				B.	Approved
				C.	
				D. June 7, 2011	
112 Procurement of Various Construction Materials P 796,254.00 / 2011-06-196	1		1	A. June 4, 2011	Not Yet
				B.	Approved
				C.	
				D. June 4, 2011	
113 Procurement of Various Electrical Supplies and Materials / P 268,095.00 / 2011-06-204	1		1	A. June 21, 2011	Not Yet
				B.	Approved
				C.	
				D. June 21, 2011	
114 Procurement of IT Equipment / P 200,000.00 / 2011-06-202	1		1	A. June 21, 2011	Not Yet
				B.	Approved
				C.	
				D. June 21, 2011	
115 Procurement of Purchases Slip Booklet and I.D. Card / P 389,200.00 / 2011-06-205	1		1	A. June 21, 2011	Not Yet
				B.	Approved
				C.	
				D. June 21, 2011	
116 Service for the Operation and Maintenance of STP / P 330,627.84 / 2011-06-210	1		1	A. June 23, 2011	Not Yet
				B.	Approved
				C.	
				D. June 23, 2011	

NOTE: ALL DOCUMENTS SHALL REMAIN TO BE POSTED UNTIL THE LAST DAY OF THE FISCAL YEAR

Submitted By:

  
LEANIE S. SANDING  
City General Services Officer

I HEREBY CERTIFY to the veracity or correctness of  
the data or information contained in this Full Disclosure  
Compliance Report.

Province/City/Director/CLGOO/MLGOO

Date: July 18, 2011

Date: \_\_\_\_\_

Instructions:

- Write the name of the LGU under column 1
- Put a number 1 mark in the corresponding box under the column A, B, C & D indicating the means used.  
where A - Conspicuous place, B - Print Media, C - Website, D - Other Media
- Indicate the date when the posting was made under column Posting Date.
- Under column "Remarks", indicate the following, where applicable:  
NYA - Not Yet Approved  
NYP - Not Yet Posted
- For the Statement of Debt Service, LGUs without any loans or debts are still required to post the same indicating zero amount of debt or loan
- "NA" and "No Data" entry will be treated as a "No Posting" mark.
- Please submit this accomplished form to OSEC, thru BLGS at lad\_blg@yahoo.com or at Telefax No. (02) 928-9181